

**SECTION 10 13 00
DIRECTORIES**

PART 1 – GENERAL

1.01 GENERAL REQUIREMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specifications Sections, apply to this Section.

1.02 DESCRIPTION OF WORK

- A. The work of this section includes all labor, materials, equipment, and services necessary for the provision and installation of building directories at all addresses within the scope of work, mounted as shown on the Drawings.
- B. Meet with NYCHA to determine/verify wording and unit number designations. Do not install the directory at any location until the wording and number designations have been approved in writing by the Authority.

1.03 SUBMITTALS

- A. Submit the following:
 - 1. Manufacturer's product cuts and information.
 - 2. Shop Drawings: plans showing size, layout and location.
 - 3. Provide a schedule showing wording, numbers, types, number of removable inserts and mounting type.
 - 4. Sample of directory material and finish.
 - 5. Guarantees and Warrantees for all products and installations.

PART 2 – PRODUCTS

2.01 BUILDING DIRECTORY

- A. Provide a non-illuminated painted hollow metal building directory, as manufactured by Andeo Industries, Greensboro, N.C., APCO, or approved equal with the following attributes:
- B. Directory shall be fully waterproofed, surface mounted, anchored with tamper-proof screws. Material and finish to match entrance frames. Directory face shall be transparent shatter-resistant plexiglas, min. 1/8" thick, matte finish.
- C. Directory format shall indicate all apartment numbers, with characters 1/4" high minimum. Lettering shall be white on a black background, or colors providing equal high contrast as approved by the Architect, simple serif or sans serif font.
- D. Directory shall include all necessary operation instructions for signaling one of the units in the building.

PART 3 - EXECUTION

3.01 INSTALLATION

- A. All parts shall be properly aligned and securely fastened for rigidity. Signs shall be installed using flat head tamper-proof screws. All holes shall be fully weatherproofed.
- B. Contractor shall verify that sufficient reinforcement has been provided behind the mounting surface to anchor the directory securely and prevent it from being pried loose.
- C. Directory shall be installed at height conforming to the latest code requirements for accessibility, as shown on the drawings, maximum 54" a.f.f. to top of directory.

3.02 CLEANING

- A. Clean all surfaces at completion of work. Any surfaces damaged during construction prior to final acceptance of the work shall be repaired or replaced to the satisfaction of the Authority at no additional cost.

END OF SECTION 10 13 00